

11 JUL 1980

MEMORANDUM FOR: Chief, Budget and Fiscal Branch, OL
Chief, Records and Services Branch, OL
Chief, Systems Analysis Branch, OL
Chief, Personnel and Training Staff, OL
Chief, Procurement Management Staff, OL
Chief, Security Staff, OL
Chief, Logistics Services Division, OL
Chief, Printing and Photography Division, OL
Chief, Procurement Division, OL
Chief, Real Estate and Construction Division, OL
Chief, Supply Division, OL

FROM: James H. McDonald
Director of Logistics

SUBJECT: Strategic Planning

REFERENCE: Multi adse memo fm D/L, dtd 18 Mar 80,
same subj. (OL 0 1147)

1. Attached for your review is a working draft of the Strategic Plan. The draft incorporates most of the goals submitted by OL components in response to referent memorandum. Tentative arrangements have been made for a planning conference during the period 30 July - 1 August 1980 for the purpose of polishing the Plan and discussing ways of linking the Plan to MBO's, AWP's and the budget cycle.

2. The current emphasis on planning commenced with policy guidance issued by the DDCI in May 1980 which resulted in the establishment of active planning working groups in each Directorate in the Agency. Therefore, significant goals developed by OL may be included in the overall Directorate of Administration planning document.

OL 0 3110

SUBJECT: Strategic Planning

3. The purpose of OL's Strategic Plan is to cover those initiatives which OL must plan for and implement in order to have the requisite skills, usable technology, capacity, and organizational structure necessary to respond to future requirements. As such, this document will become an important managerial tool and will provide guidance for OL action in the years ahead. Details concerning the forthcoming planning conference will be provided as soon as the arrangements are finalized.

/s/ James H. McDonald

James H. McDonald

Att.